

## LOST PROPERTY POLICY BOLTON STADIUM HOTEL

The lost property policy for housekeeping at the Bolton Stadium Hotel is as follows:

- If you have left something at the hotel, you should **contact the Hotel and speak to the Housekeeping department**
- The Housekeeping team can arrange to have any lost property sent back to you. Please note that there will be a charge for P&P if not collected in person
- Remember to provide a detailed description of the item and the date/room number it was lost to help the Housekeeping team identify your property
- It's always a good idea to contact them as soon as possible if you've left something behind. The **standard retention period is 30 days**. After this time, if the items are not claimed, they may be donated to charity or disposed of responsibly
- For health and safety reasons, items such as **razors, toothbrushes, and other personal hygiene products** are disposed of **immediately** upon being found by housekeeping staff. This is to ensure the highest standards of cleanliness and to prevent any potential health hazards.

